

## **Township of Southgate**

### **Administration Office**

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## **Staff Report CAO2020-028**

**Title of Report:** Team Town Hall Fundraising Report

**Department:** Administration

**Council Date:** March 18, 2020

### **Council Recommendation:**

**Be it resolved that** Council receive staff report CAO2020-028 as information; and

**That** Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall for project fundraising that includes the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

### **Background:**

Southgate Council at its February 19, 2020 meeting, received a presentation from Team Town Hall (TTH) delegation presented by Samantha Parent & Nathan McMahon. The TTH presentation updated Council on their progress since October, 2019 and their efforts to set up the framework to successfully launch our Olde Town Hall project fundraising and the following motion was approved:

**Moved by** Councillor Shipston; **Seconded by** Councillor Sherson;

**Be it resolved that** Council receive the Team Town Hall delegation as information.  
Carried No. 2020-089

### **Staff Comments:**

During the February 19, 2020 presentation Team Town Hall (TTH) informed Council they have been working since October 2019, investing time into team building and announced they have 11 individuals who have dedicated time over the next 2 years to be members of the official Team Town Hall Board. The board members have signed on to a monthly meeting commitment to set the future direction for Team Town Hall. They have also been working on the framework to successfully launch their Olde Town Hall fundraising for the building renovation project.

Since the February 19, 2020 Council meeting, TTH and Southgate staff have worked on and finalized a donation form. The document is now ready for Council to consider approving the donation form and allow TTH to receive fundraising dollars under terms that will allow the Township of Southgate to issue official charitable donation tax receipt and the end of the year.

Staff recommend that Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall with the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project. A copy of the form is included in this staff report as Attachment #1.

### **Financial Impact or Long Term Implications**

The financial impact to the municipality of the Olde Town Hall Project has yet to be determined based on the ICIP grant approval process, the success of TTH fundraising efforts, the Township of Southgate level of financial requirement and the budget commitment of that municipal contribution.

### **Communications & Community Action Plan Impact:**

This report has been written and presented to Council to communicate accurate information to the public to facilitate a Trusted, Timely, Transparent decision making process.

### **Goal 4 - Adequate and Efficient Public Facilities**

#### **Action 4:**

The residents and businesses of Southgate expect the Township to plan and adequately provide for public facilities for gatherings, recreation and doing business with the Township, while recognizing at the same time that facility needs can change with age and a changing population.

#### **2019-2023 Southgate CAP-Strategic Initiative 4-B**

The Township will have made a decision on the future viability or uses of the Olde Town Hall, and taken action accordingly.

#### **2019-2023 Southgate CAP-Strategic Initiative 4-D**

The Township will have reviewed all facilities it owns to determine their condition and utilization and to develop a business case for the future use or disposition of each facility.

### **Concluding Comments:**

1. That Council receive this staff report as information.
2. That Council approve the Dundalk Olde Town Hall Renovation Fund Donation Form that will be used by Team Town Hall with the terms for accepting donor support for the Dundalk Olde Town Hall upgrade project, if it proceeds.

Respectfully Submitted,

**CAO approval:** Original Signed By  
Dave Milliner – CAO  
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**Treasurers approval:** Original Signed By  
William Gott - Treasurer  
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- Attachment #1 – Dundalk Olde Town Hall Renovation Fund Donation Form