

**Township of Southgate
Administration Office**

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Staff Report FIN2020-011

Title of Report: FIN2020-011 Cemetery Update Regarding Trustee
Department: Finance
Council Date: June 3, 2020

Recommendation:

Be it resolved that Council receive Staff Report FIN2020-011 for information; and
That Council consider for approval By-law 2020-054, a by-law to enter into an agreement with Bethel Community Cemetery; and
That Council consider for approval By-law 2020-055, being a by-law to enter into an agreement with Walker Cemetery.

Background:

On December 4, 2019, Council passed the following resolution:

Be it resolved that Council receive Staff Report FIN2019-053 for information; and

That Council agrees to become the Care and Maintenance Trust Fund Trustee, if requested, for cemeteries that operates within its municipal boundaries.

On December 4, 2019, Council received Staff Report FIN2019-058 and agreed to become the Care and Maintenance Trust Fund Trustee of Bethel Community Cemetery, located at 712679 Southgate Srd 71.

On December 18, 2019, Council received Staff Report FIN2019-060 and agreed to become the Care and Maintenance Trust Fund Trustee of Walker Cemetery, located at 085795 Southgate Rd 08.

Staff Comments:

The cemetery operator must apply to the Bereavement Authority of Ontario for permission to transfer Cemetery Care and Maintenance Trust Funds to a new trustee.

The Application to Transfer Cemetery Care & Maintenance Fund/Account requires that a Trust Agreement between the cemetery operator and the new trustee be in place.

Staff requests that Council consider for approval By-law 2020-054, being a by-law to enter into an agreement with Bethel Community Cemetery and By-law 2020-055, being a by-law to enter into an agreement with Walker Cemetery.

Financial Implications:

A new Trust Fund would be set-up in the records of Southgate and be reflected in the annual Trust Fund financial statements. Staff anticipates the additional administrative burden would be minimal.

Communications & Community Action Plan Impact:

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

Concluding Comments:

Staff requests that Council consider for approval By-law 2020-054, being a by-law to enter into an agreement with Bethel Community Cemetery and By-law 2020-055, being a by-law to enter into an agreement with Walker Cemetery.

Respectfully Submitted,

Dept. Head: *Original Signed By*
William Gott, Treasurer

CAO Approval: *Original Signed By*
Dave Milliner, CAO

Attachments:

None